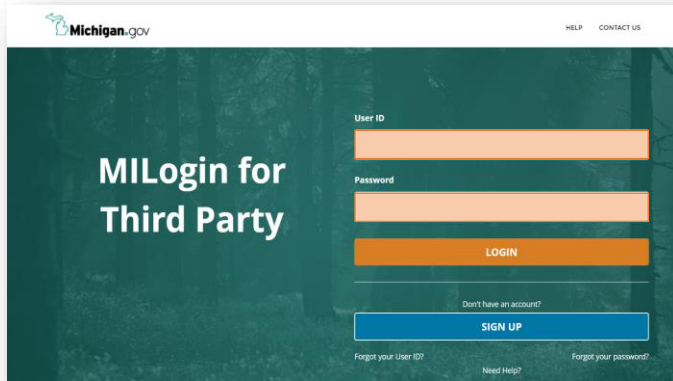
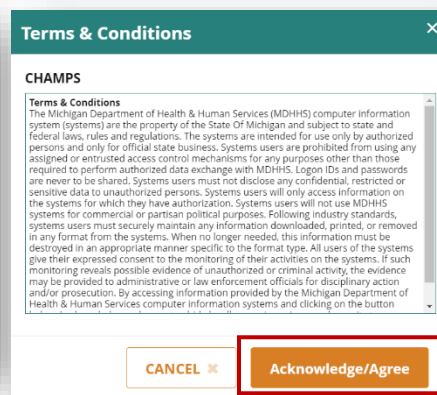
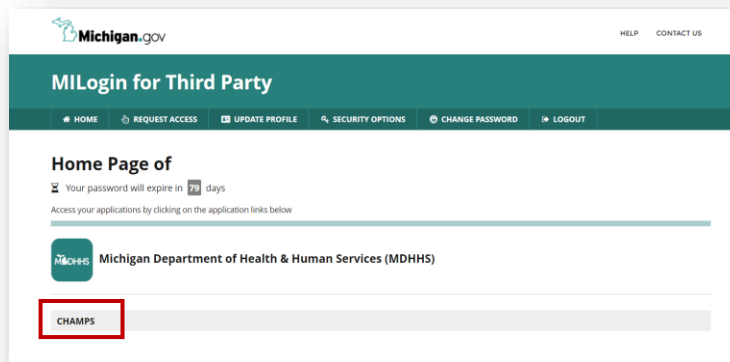


Medicaid Promoting Interoperability Program Audit: Uploading Support Documents

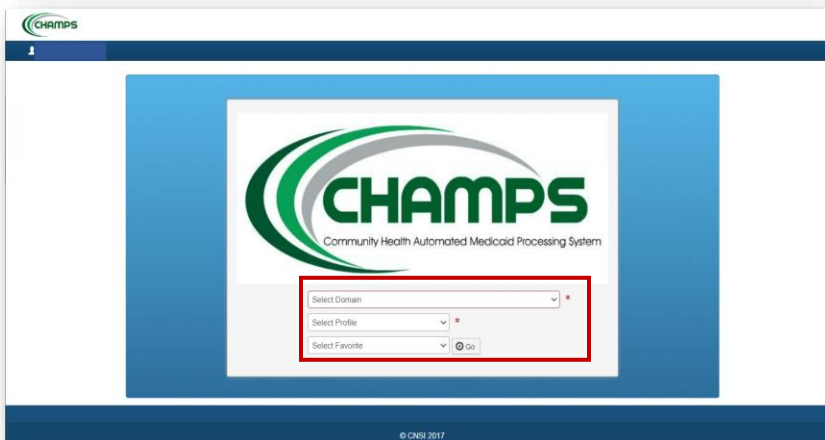
1. Log into Champs Third Party system at <https://milogintp.michigan.gov/eai/tplogin/authenticate?URL=/>



2. Select CHAMPS option and accept the Terms & Conditions

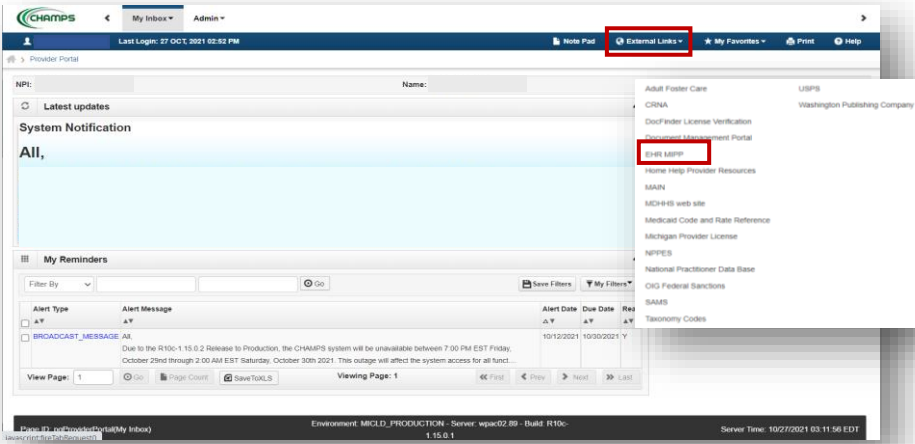


3. Use the drop-down menu to complete the 'Select Domain' and "Select Profile" fields

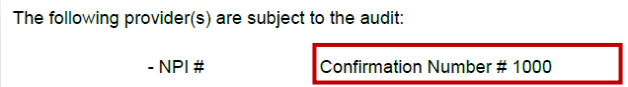
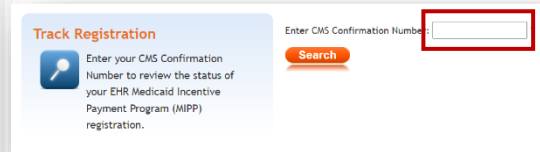
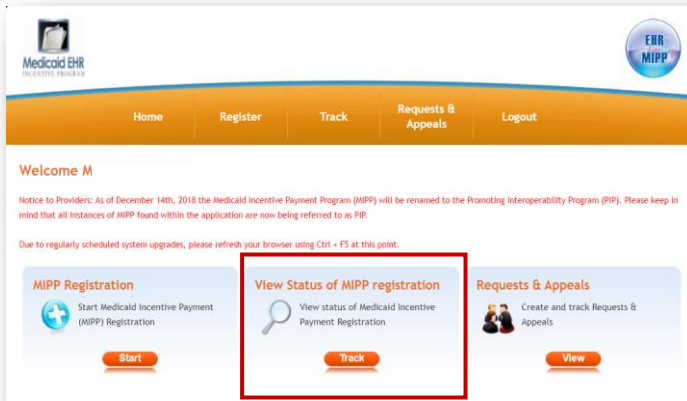


- Select Domain: Provider name and NPI IND
- Select Profile: Domain Administrator
- Select Favorite: Leave as is

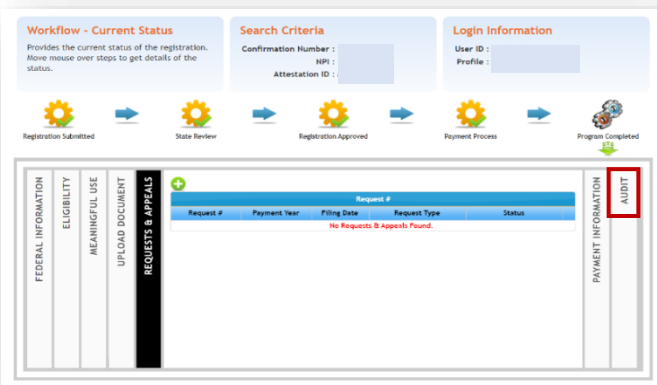
4. Navigate to External Links menu and select EHR MIPP from drop-down



5. Select the orange 'Track' option under View Status of MIPP registration. When prompted, enter the provider's CMS Confirmation Number. * CMS Confirmation Number is the 10-digit number found on Page 1 of the Department of Health and Human Services Audit Notification Letter, typically starting with 1000 *

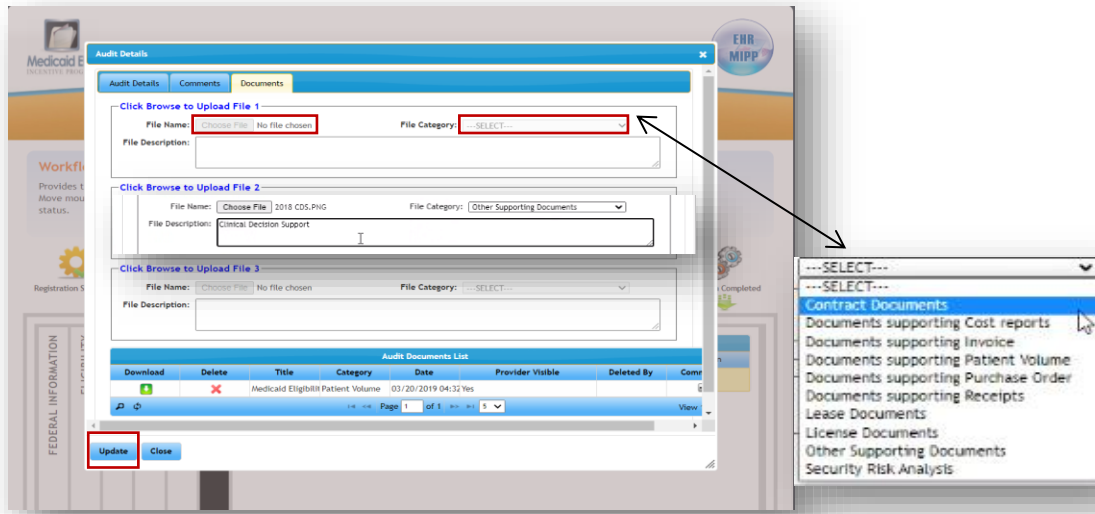


6. Select the 'Audit' tab, then select the green magnifying glass icon in the row of the year being audited to open the 'Audit Details' window. *Note: You will only see a magnifying glass icon for years that have been or are currently being audited*



AUDIT				
Audit List				
Year	Program Year	Audit Type	Audit Status	Audit Reason
1	2015	Adopt, Implement or Upgr	Audit Completed	Sampling

7. In the 'Audit Details' window, select the 'Documents' tab. Using the MCEITA Audit File Checklist as a guide, upload all relevant supporting documents. Choose the file to be uploaded, select the file category via the drop-down menu, and type in a file description. After uploading 3 separate documents, click the Update button, and repeat the process until finished.



8. The "Comments" tab can be utilized as an additional way to communicate with the state analyst should information need to be communicated to them that does not have a related document for upload.

